

**TOWN CLERK/FRONT OFFICE
REPORT: FEBRUARY 2018**



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Meetings:

Ms. McAuley attended weekly meetings with the other members of the Town's management team.

Ms. Griffin attended meetings with the Port Towns' Day planning committee. The group has a new Port Towns' Day video ready to promote the event.

Ms. McAuley met with Sam Parker, Aman Trust and representatives from Maryland Historical Trust and the Neighborhood Design Center concerning restoration of the Front Porch at Bostwick.

Ms. McAuley and Ms. Griffin met with Ms. Sandlin and Ms. Dureke to complete plans for the Town's Black History Month event.

Ms. McAuley met with Professor Linebaugh, University of Maryland Preservation Program, and members of the Aman Trust to work on logistics for the Bostwick grant awards.

Ms. Griffin met with the new volunteer Town van driver to go over procedures for the Black History event pickups at the senior buildings.

Ms. Griffin and Ms. McAuley met with Ms. Sandler about an upcoming "art in the park" event that will be held by the Town. Ms. Griffin will be coordinating this event.

Black History Month

This annual event again proved to be a great success as attendees celebrated African American Literature and its important contributions to the American culture.

The planning committee was fortunate to secure a young author, Lexi P., who read one of her books for the audience and graced us with signing copies for our guests.

Other significant works of literature were picked as door prizes for the attendees. The Audience was invited to read excerpts from some of their favorite works and the participation was outstanding.

Mission Barbeque provided the light dinner (gratis) and the food was enjoyed by everyone.

Decorations included balloons and table plaques with famous quotes by African American writers.

Most important was the fellowship that we shared as a community.

Bostwick

The County has approved the Easement Agreement changes made by the Town Attorney, so this agreement will be signed and filed with the land records at the County Courthouse.

MHT and Neighborhood Design Center staff met on site with Ms. McAuley and Mr. Sam Parker to go over what is needed for an approvable scope of work for the restoration of the porch.

Historicorps, a non-profit, than trains persons interested in learning historic preservation building skills, is slated to handle this project over a three week time period once all the proper approvals are in place. Repairs to the porch will enhance the ability to hold special events on the property.

Job Recruitment

Ms. McAuley assisted Ms. Sandlin with advertising needs.

State Retirement

Ms. McAuley assisted a number of employees with "change of benefit" needs.

Community Development Block Grants

Spring will find a new sidewalk along Tilden Road near the Harrington Park. We continue to work with the County on seeing these improvement projects through to fruition.